

North Carolina Dental Assistants Association Spring 2015



Greetings from your President.....

It's hard to believe it's time for our Spring issue of the MIRROR and making plans for our 65th Annual Session. Our theme this year is going to be **"Shining Our Light for Others to Follow."** We would like to invite each of you to join us in Myrtle Beach, May 14 – 16. Our activities will include Continuing Education provided by the North Carolina Dental Society, NCDAA Opening Session/General Assembly, our Luncheon, Honoring our Past Presidents, the President's and Officers Reception, and Breakfast Social. As you can see, there is plenty in store for those who attend. More detailed information will be found in this MIRROR and on the website. We would appreciate your attending this Annual Session and offer your ideas and input on how we can grow and become a more effective organization.

Your officers have worked hard this year, to reach out to the dental assistants across North Carolina, making them aware of who we are and the benefits of being a member of ADAA and NCDAA. We are also continuing our effort to make contact with the dental assisting students and educators. We will continue this effort in the coming year.

NCDAA has provided excellent continuing education this year. Our meetings have been in Winston-Salem this year. If you have any new ideas or suggestions for the coming year for topics, speakers or locations, please let us know prior to Annual Session if possible.

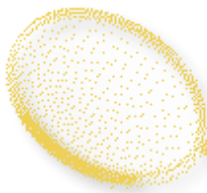
Please continue to volunteer your professional abilities whenever the opportunity is available to you in areas such as: NCDS Missions of Mercy (Tentative Schedule in this Mirror), NC Baptist Men's Dental Bus, and Mini Moms Clinics held at various dental clinics across the state. Many dental offices participated in Give Kids a Smile.

Please be aware there are many changes going on at our national office of the ADAA. Our 4th District Trustee, Betty Fox, has done a great job of keeping us informed since our last Annual Session in San Antonio. See the letter from national ADAA President, Kimberly Bland, which was sent to the membership, in this Mirror also.

I would like to take this opportunity to thank the officers for their support this year.

Looking forward to seeing you all in Myrtle Beach!

Joyce H. Baker, CDA
President, NCDAA



Officers 2014-2015

President

Joyce Baker

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Deana Billings

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Treasurer

Kristy Eddleman, CDA

6715-A Fairview Road
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Immediate Past President

Rita Millikan, CDA

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rita.millikan@richmondnc.com
copefan4ever@yahoo.com *
*Preferred

Parliamentarian

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Advisor

Dr. Bobby Elliott

Diplomate, American Board of
Pediatric Dentistry
Fellow, American Academy of
Pediatric Dentistry
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fax: (919) 852-1230
The2thFxr@aol.com
www.the2thfxr.com

ADAA 4th District Trustee

**Betty Gail Fox, AS, CDA,
RDA, FADAA**

366 Black Oak Lane
Seymour, TN 37865
865-573-2267 Home
865-305-6625 Work
865-755-4323 Cell
bgfoxcda@yahoo.com

Visit the NCDAA website at:

www.ncdentalassistant.org

For more information contact

keddleman@proconnectresources.com

Related websites:

American Dental Assistants Assoc.

www.dentalassistant.org

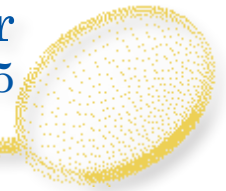
Dental Assisting National Board

www.danb.org

North Carolina Dental Society

www.ncdental.org





Special Committees

Awards

Dianne R. Gwaltney, CDA
(See page 2)

Faye Watkins

Amanda Myers
3587 Valiant Ave
Concord, NC 28027
704-795-1484 Work
704-305-4863 Home
amyers1961@carolina.rr.com

NC Committee for Dental Health

Nanette Hill, CDA
(See page 2)

Program

Rita Millikan, CDA
(See page 2)

Student Involvement

Deana Billings
Joyce Baker

Historical

Nanette Hill, CDA
(See page 2)

NC Dental Foundation

Ways and Means
Doris Clapp, CDA
(See page 2)

Website

Kristy Eddleman, CDA
(See page 2)

Nominating

NC MOM

Nanette Hill, CDA
(See Info Above Right)

Mirror Editor

Susan Wilson
1405 Piperwood Ct
Durham, NC 27713
919-806-5152 H
919-810-6925 C
blackeyedsusanw@gmail.com

Organizational

Joyce Baker
(See page 2)

Convention

Dianne R. Gwaltney, CDA
(See page 2)

Standing Committees

Budget/Finance

Nanette Hill, CDA
(See page 2)

Judicial/Legislative

Deana Billings
(See page 2)

ByLaws/Manual of Procedures

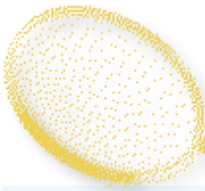
Nanette Hill, CDA
(See page 2)

Membership

Doris Clapp
(See page 2)

Education

Judy Sigmon, CDA, RN
cdarn98@aol.com



The Mirror
Spring 2015

NORTH CAROLINA DENTAL SOCIETY
159th Annual Session

MAY 14-17, 2015

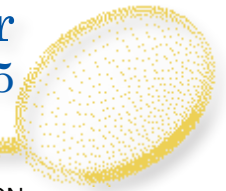
Kingston Plantation Resort
Myrtle Beach, SC



courage
TO LEAD

PRE-REGISTER BY APRIL 15, 2015 AT WWW.NCDENTAL.ORG

For more information download the new Mobile APP at the Apple Store or Google Play



Registration Form

NORTH CAROLINA DENTAL SOCIETY – 159th ANNUAL SESSION

To ensure accuracy and to help your society Go Green, please register online www.ncdental.org
 DOWNLOAD THE MOBILE APP AT THE APP STORE OR GOOGLE PLAY

Registration deadline is **April 15, 2015** for discounted registration fees. All others must be received by May 1, 2015. On-site registration will be available at higher rates. **Mail completed forms including payment to NCDS 2015 Annual Session, 1600 Evans Rd. Cary, NC 27513**

(Please type or print clearly)

Full Name of the Responsible Party completing registration packet _____

Address _____ Suite _____

City _____ State _____ Zip _____

Office Phone (____) _____ Email _____

If you prefer not to be listed on our mobile APP Attendee List please check here. (Family & guests are not included on the attendee list)

FOR DENTISTS AND DENTAL STUDENTS:

Dental School Attended _____ Graduation Year _____

NCDS District _____ Dental Specialty _____

DENTIST or STUDENT(PLEASE SELECT ONE)

			Before April 15	After April 15
<input type="checkbox"/> NCDS Member Dentist	Full Name _____	Badge _____	\$325	\$355
<input type="checkbox"/> ONSDS Member Dentist (Non-NCDS member)	Full Name _____	Badge _____	\$325	\$355
<input type="checkbox"/> NCDS Retired Life Member	Full Name _____	Badge _____	N/C	N/C
<input type="checkbox"/> NCDS First Full Year Dentist	Full Name _____	Badge _____	N/C	N/C
<input type="checkbox"/> Dentist Serving in Military	Full Name _____	Badge _____	N/C	N/C
<input type="checkbox"/> Non-NCDS Member Dentist	Full Name _____	Badge _____	\$550	\$590
<input type="checkbox"/> UNC or ECU Faculty	Full Name _____	Badge _____	\$150	\$175
<input type="checkbox"/> Dental Students or Residents	Full Name _____	Badge _____	N/C	N/C

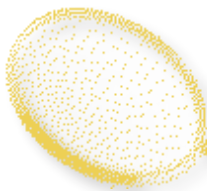
FAMILY & GUESTS (SELECT ALL THAT APPLY) Each Registering Dentist may bring a spouse and children under the age of 12 at no charge. All others should register as guests.

			Before April 15	After April 15
<input type="checkbox"/> Attending Spouse	Badge _____		N/C	N/C
<input type="checkbox"/> Children (ages 12 and under)	Badge _____		N/C	N/C
<input type="checkbox"/> Children (ages 12 and under)	Badge _____		N/C	N/C
<input type="checkbox"/> Children (ages 12 and under)	Badge _____		N/C	N/C
<input type="checkbox"/> Guest	Badge _____		\$75	\$90
<input type="checkbox"/> Guest	Badge _____		\$75	\$90

DENTAL STAFF (SELECT ALL THAT APPLY)

			Before April 15	After April 15
<input type="checkbox"/> Hyg <input type="checkbox"/> DA <input type="checkbox"/> Lab <input type="checkbox"/> Office	Full Name _____	Badge _____	\$145	\$165
<input type="checkbox"/> Hyg <input type="checkbox"/> DA <input type="checkbox"/> Lab <input type="checkbox"/> Office	Full Name _____	Badge _____	\$145	\$165
<input type="checkbox"/> Hyg <input type="checkbox"/> DA <input type="checkbox"/> Lab <input type="checkbox"/> Office	Full Name _____	Badge _____	\$145	\$165
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<input type="checkbox"/> Hyg <input type="checkbox"/> DA <input type="checkbox"/> Lab <input type="checkbox"/> Office	Full Name _____	Badge _____	\$145	\$165
<input type="checkbox"/> Hyg <input type="checkbox"/> DA <input type="checkbox"/> Lab <input type="checkbox"/> Office	Full Name _____	Badge _____	\$145	\$165

Subtotal Page 1 \$ _____



The Mirror

Spring 2015

Special Events and CE Programs Requiring Pre-Registration (NOTE: On-site registration only if space is available)

THURSDAY, MAY 14

Event	Fee	# Attending	Name	Total
NCDS AWARDS LUNCHEON	N/C	_____	Member Dentist _____	N/C
<i>(NCDS Member Dentist and Spouse/Guest)</i>	N/C	_____	Spouse/Guest Name _____	N/C

FRIDAY, MAY 15

Event	Fee	# Attending	Name	Total
UNC DENTAL ALUMNI ASSOC BREAKFAST	\$25	_____	_____	_____
<i>Note: Students may register to attend at \$25 per person</i>				
NCDS BIKE RIDE – FUN FAMILY EVENT	N/C	_____	_____	N/C
<i>(please indicate ages)</i>				
ACD/ICD/PFA LUNCHEON	\$35/person	_____	_____	_____
NCDS GOLF TOURNAMENT	\$150/person	_____	_____	_____
12:00 noon, Davis Love Course at Barefoot Landing	\$75/students	_____	_____	_____
WELCOME RECEPTION FOR NEW NCDS MEMBERS & DENTAL STUDENTS	N/C	_____	_____	N/C
INFECTION CONTROL FOR THE DENTAL PRACTICE: SPICE PLUS ANNUAL OSHA TRAINING	\$60/person	_____	_____	_____
ONSDS LUNCHEON	\$30/person	_____	_____	_____
NC DENTAL SOCIETY OF ANESTHESIOLOGY OF THE ADSA LUNCH & BUSINESS MEETING	\$32/person	_____	_____	N/C
NCDS NIGHT AT THE RACES & CASINO NIGHT	N/C	_____	Names not required	N/C
<i>(free to all attendees)</i>				

SATURDAY, MAY 16

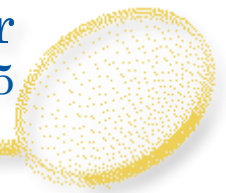
Event	Fee	# Attending	Name	Total
NCDS FUN RUN/WALK/STROLL	\$30	_____	_____	_____
NCDS TENNIS TOURNAMENT	\$40	_____	_____	_____
NCDPAC/ LEGISLATIVE LUNCHEON	\$45	_____	_____	_____
NCDPAC Gold Member Level and above	N/C	_____	_____	N/C
NCDS KIDS' EVENT – EINSTEINZ LAB (ages 5-12)	\$15	_____	_____	_____
IMPLANT WORKSHOP	\$75	_____	_____	_____
ANNUAL SESSION CLOSING RECEPTION	N/C	Adults _____	Names not required	N/C
<i>(free to attendees & families welcome)</i>		Children _____		

CPR CERTIFICATION AND RENEWAL

Event	Fee	# Attending	Name	Total
THURSDAY AM	\$60	_____	_____	_____
THURSDAY PM	\$60	_____	_____	_____
FRIDAY AM	\$60	_____	_____	_____
SATURDAY AM	\$60	_____	_____	_____
SATURDAY PM	\$60	_____	_____	_____

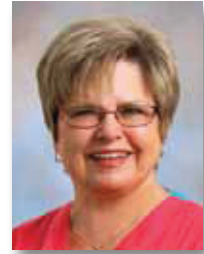
PAYMENT METHOD
<input type="checkbox"/> Check (Payable to NC Dental Society Annual Session)
<input type="checkbox"/> Credit Card (Visa, MasterCard, and Discover)
Credit Card # _____
Exp. Date _____
Name on Card _____

Subtotal Page 2 \$ _____
 Total Page 1 \$ _____
 Total Page 2 \$ _____
GRAND TOTAL \$ _____



From the Desk of the NCDAA President:

On behalf of the North Carolina Dental Assistants Association, I would like to welcome you to beautiful Myrtle Beach and our 65th Annual Session. We would like to thank the North Carolina Dental Society for making us a part of their 159th Annual Session and providing excellent Continuing Education and fun activities for all. Please take this opportunity to further your education and grow in your profession. This is a time to enjoy renewing old friendships and making new ones. Take advantage of visiting the exhibits and be sure to thank them for being a part of this informative weekend.

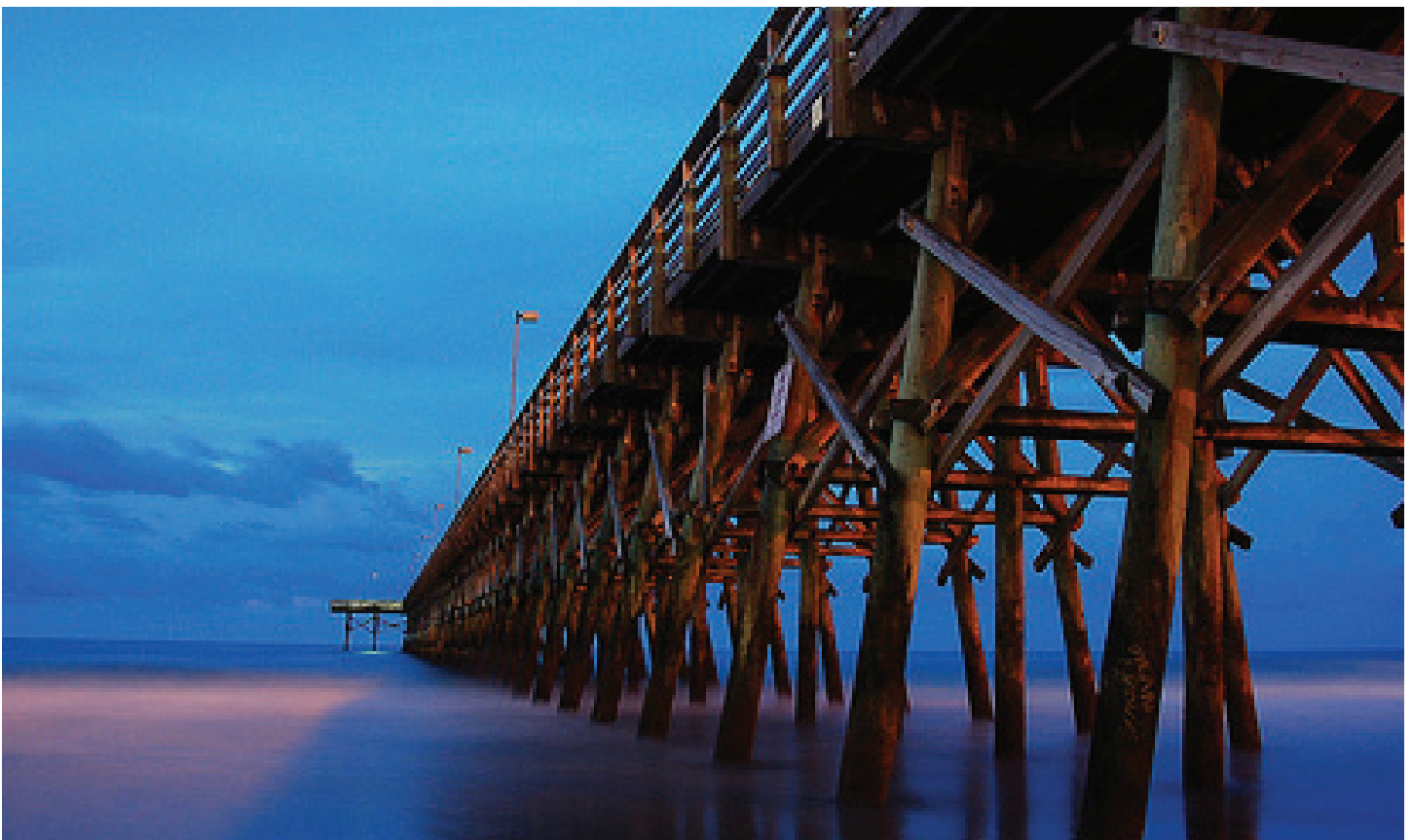


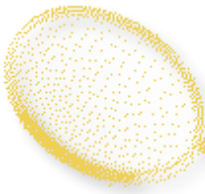
Joyce H. Baker, CDA

Our NCDAA theme this year is "Shining Our Light for Others to Follow". We would like to invite you to join us for the NCDAA activities we have planned for this Annual Session on Friday and Saturday, including our Opening Session/General Assembly, President & Officers Reception and the Breakfast Social on Saturday morning. We would like to make you aware of all the opportunities you can have being a member of NCDAA. Stop by our registration table in Embassy Suites for more information.

We are proud to represent the chairside assistants, front office and the dental assisting students across the state of North Carolina and we look forward to seeing you.

Sincerely,
Joyce H. Baker, CDA
President, North Carolina Dental Assistants Association
jbakerda@gmail.com





NCDAA Schedule of Events

Thursday, May 14

8:00 a.m. – 5:00 p.m.

NCDAA Registration, *Embassy Suites/Cambridge Hall*

8:00 a.m. – 5:00 p.m.

NCDS Continuing Education, *Embassy Suites*

4:00 – 6:00 p.m.

NCDAA Executive Committee Meeting
President Baker's Suite, Brighton Tower

5:00 p.m.

NCDS President's Welcome Reception, *Exhibit Hall*

Friday, May 15

8:00 a.m. – 5:00 p.m.

NCDAA Registration, *Embassy Suites/Cambridge Hall*
NCDS Continuing Education, *Embassy Suites*

12:00 noon – 1:30 p.m.

NCDAA Luncheon, Honoring Past Presidents
Officers Suite Brighton Tower

2:00 – 5:00 p.m.

NCDAA Opening Session/General Assembly
Palladium B Room, Brighton Towers

- Awards
- Post-Convention Executive Board Meeting

6:00 – 7:00 p.m.

President's and Officers Reception
Officers Suite, Brighton Tower

8:00 p.m.

NCDS Night at the Races & Casino Night

Saturday, May 16

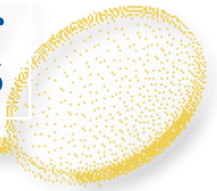
8:00 – 9:30 a.m.

NCDAA Breakfast Social
Officers Suite, Brighton Tower

8:00 a.m. – 1:00 p.m.

NCDS Continuing Education, *Embassy Suites* ■



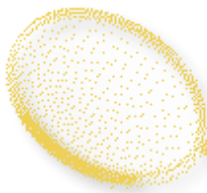


On behalf of your NCDAA Officers, it is my pleasure to welcome you to the 2015 Annual Session of the North Carolina Dental Assistants in Myrtle Beach! We have an outstanding meeting experience planned for you!

Please partake in the excellent continuing education program we have planned! Take this opportunity to enjoy the weekend, meet old friends and make some new ones. Introduce yourself to your neighbor sitting next to you...it's the little things in life that determine the big things!

Remember that every day may not be good, but there is something good in every day! Have a wonderful meeting and smile at the person sitting next to you...it may change their attitude!

Robert D. Elliott, DMD, MS
Advisor, North Carolina Dental Assistants Association
Diplomate, American Board of Pediatric Dentistry



CONVENTION COMMITTEE NEWS

To: NCDAA Local Societies, Officers, Members

Re: NCDAA Awards for 2014-2015
NCDAA Luncheon Honoring Past Presidents

Once again NCDAA is busy preparing for Annual Session in Myrtle Beach, SC. One of the highlights during this session is the presentation of awards. Please see the enclosed information and consider nominating deserving members from your local society. Please read the guidelines carefully as some changes have been made.

To allow enough time for nominations to be considered before Annual Session please return your nominations to me at the information below by April 30, 2015. I really want to encourage you to take this opportunity seriously and recommend those deserving dental assistants. If you have any questions, please contact me by email, work, or cell phone.

Please remind the student members in your local society to apply for the scholarship awards given each year. Their instructors should have the information.

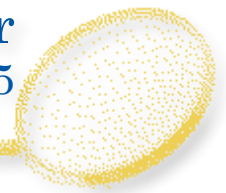
The NCDAA Luncheon Honoring Past Presidents will be held on Friday, May 15, 2015, at 12:00 Noon. You must pre-register for this event by contacting me via email or phone call or text. This year we will again have the luncheon in the Officers Suite and the cost is \$17 for members and \$5 for students. Please make checks payable to NCDAA and send to me as well. If you would like to donate door prizes for the luncheon, please let me know.

I look forward to hearing from you soon, and also seeing you at Annual Session.

Sincerely,

Dianne R. Gwaltney, CDA
NCDAA Awards Committee Chairperson
92 6th St. SW
Taylorsville, NC 28681
828-310-6077 (cell)
828-322-4627 (office)
Drgwaltney52@gmail.com





NCDAA ANNUAL SESSION AWARDS

THE EDNA ZEDAKER LOYAL ASSISTANT AWARD, sponsored by the Past President's Council, will be presented to the member of NCDAA who submits the longest record of consecutive employment, with one employer, provided she/he has not previously received the award. (The term of consecutive employment shall refer to an assistant actually employed by, but not married to her employer). A notarized statement giving the date of original employment and stating that she/he has been a member of NCDAA for at least 2 years must be signed by her employer and the President and Secretary of her local society. It must be 2 consecutive years just prior to application of the award, that he or she has been a member of NCDAA. The recipient of this award does not have to be present at Annual Session to receive this award.

THE WILLIAM H. OLIVER ACHIEVEMENT AWARD, sponsored by Linda W. Clark, will be presented to the member, who in the opinion of the Executive Board has done the most outstanding work for NCDAA and for dental assistants.

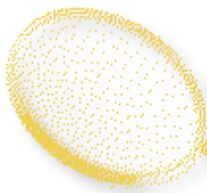
THE ETHEL EARL ACHIEVEMENT AWARD, sponsored by the family of Faye J. Watkins, will be presented to a member of NCDAA, not currently serving on the Executive Committee, who in the opinion of the Executive Board has done the most outstanding work for the Association and for dental assistants.

NCDAA VOLUNTEERISM AWARD, sponsored by Carolyn C. Newman, will be presented to a local society or active membership status individual for recognition of volunteer service to underserved populations for clinical, educational, or monetary support. This work is performed in the local community, state, or international levels of service. .

NCDAA LOCAL SOCIETY EDUCATIONAL PROGRAM AWARD will be presented to the local society submitting the best educational program for at least six regular meetings of the current year.

THE EDNA ZEDAKER SCHOLARSHIP of \$250 will be presented to a student enrolled in an accredited Dental Assisting Program. The selection will be made by the Scholarship Committee.

THE FAYE J. WATKINS, CDA, SCHOLARSHIP OF MERIT, sponsored by NCDAA, will be presented to a student member of NCDAA who attends an accredited Dental Assisting School in the state of North Carolina. The student must exhibit professionalism, leadership qualities, a commitment to the profession of Dental Assisting and a commitment to community service. This award is in the amount of \$500.



NCDA A Membership Awards, in memory of Glenda Hobbs, will be presented to the ADA A member/ members with the longest number of years of continual membership in ADA A. An award will also be given to the newest member/ members of ADA A, not including students.

Please help us to locate you! If you think you may qualify for one of these awards, please contact me prior to April 30, 2015.

NCDA A - Edna Zedaker Scholarship Award

The Edna Zedaker Scholarship Award is a monetary award based on need and academic achievement. All Students in Dental Assisting Schools in North Carolina are eligible to apply.

Edna was a Certified Dental Assistant in Charlotte, NC. She worked with Dr. Burt Fox for her entire career. She was a Past-President of the American Dental Assistants Association and a Past President of the North Carolina Dental Assistants Association. She held Certification #1 from the Dental Assistant National Board.

Her career was spent caring for her patients and friends. She was a dear lady who did a lot for organized Dentistry during her career.

If you need information on the Edna Zedaker Scholarship. Contact: Kristy Eddleman at kristy@edata-charlotte.com





NCDAА EXECUTIVE BOARD MEETING

November 7, 2014

Joyce Baker CDA, President, Presiding

Final Approved Draft 3-13-15

President Baker called the Executive Board of NCDAА to order at 12:27 pm. She welcomed everyone and opened in prayer acknowledging how difficult the last month has been for several officers.

Secretary Deana Billings called the roll and a quorum was present in order to conduct business of the association. There was a question regarding the status of Durham-Orange DAS. Deana will contact ADAА to get something in writing about this status. We need to get a full report for all locals in North Carolina.

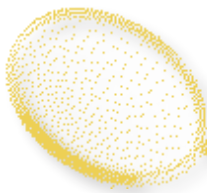
Current correspondence was shared with the association.

- Thank you to Forsyth Tech, Cindy Edwards, and Jannette Whisenhunt
- Note from Betty Gail Fox, 4th District Trustee
- Thank you to Rita Millikan, Past President for bringing greetings to NCDHA
- Letter from Dr. Scott Vines and Jennifer Johnson with NCDS
- E-Mail from Sharri Jackson

Minutes from the August 15, 2014 meeting were emailed to all officers/advisor prior to today's meeting. These minutes were corrected. A motion to approve was made by Kristy Eddleman and seconded by Dianne Gwaltney. The motion carried.

Treasurer Kristy Eddleman reported that we currently have a balance of \$10,042.77 in our checking account. The Edna Zedaker Scholarship account balance is \$1,251.46 and the Faye Watkins Scholarship account is \$816.50. Kristy reported that Deana was able to reimburse the Association for part of the cost for the ADAА Annual Session and Rita was able to get 2 of the airline tickets for \$99.00 each. We came way under budget by over \$1,000 as a result of the savings. There were no other questions regarding the report; Dianne made a motion and Rita seconded to accept the report. It will be placed on file for audit.

Report of ADAА Annual Session, October 9-12, 2014, San Antonio, Texas- Joyce Baker and Kristy Eddleman read Joyce's report. It was noted that we were disappointed in the way the Second House of Delegates ended and in the Reception. This was expressed in our response. The delegates also discussed the information the consultant presented and the fact that the Budget was tabled for the BOT to approve later.



Report of ADAA Fourth District Trustee, Betty Gail Fox- Joyce read the report from Betty Gail. She expressed appreciation for the gift and the support from North Carolina. She explained that the states must decide if they want the ADAA President or the District Trustee to attend their Annual Session.

The BOT expressed that expenses would only be covered for one person. It was decided to invite the President, Kimberly Bland, first. If she cannot come, Betty Gail will be invited.

STANDING COMMITTEE REPORTS:

Deana Billings from Judicial/Legislative gave her report. The two functions approved by the NCDS House of Delegates in May for dental hygienists and assistants have not moved forward. The hygienist issue has been tabled and the assistant issue including expanded functions dental assistant (EFDA) has been rejected. There appears to be some young progressive dentists who are pushing for NCDS to continue to move forward in advancing more functions for auxiliaries. This will probably continue to be a sensitive topic for discussion.

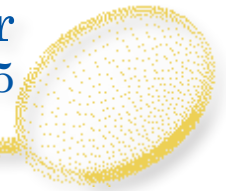
Nanette reported on Bylaws/Manual of Procedure and said that if anyone finds something that needs correcting to let her know. Review your duties and let her know if an item needs to be changed.

Doris Clapp from Membership sent her report. We have 339 active members, 206 e-members, and 347 students, giving a total of 892 as of September 2014. There are active members listed under locals that are no longer active. Hopefully, Deana will get clarification on this.

It was discussed that there were over 250 attendees for the NCDS Annual Session and only 20 were ADAA members. No one has received a response from the letters that were mailed by the officers to every attendee inviting them to join ADAA and NCDA. Additionally, a free CE was offered if they joined by the meeting today. It was recommended that a follow-up post card be sent prior to the Spring Board Meeting to encourage membership. Kristy will also ask Dr. Davenport who to contact about an article in the NCDS Newsletter. We want to continue to support and encourage communication between the two organizations.

Nanette Hill from Budget/Finance asked if anyone had any changes. President Baker recommended that all the officers be included in the next ADAA Annual Session. Presently with our membership we would be allowed 4 delegates. Deana recommended that the committee determine an amount for the delegation. It can be decided later how much per delegate. If delegates can get reimbursement from their offices again, that would cut down on the total cost and out of pocket expenses.

Judy Sigmon from Education reported that we had 9 in attendance today taking in \$280.00. Expenses totaled \$100.00. This gave a profit of \$180.00. Judy donated the cost of the food for her registration CE fee.



It was recommended that the next meeting be at Montgomery Tech in Troy. Depending on when we can get the school will depend on if we have the meeting on Friday or Saturday. We want to be sure the students and instructors can come. We also want to support the areas of the state that are supporting NCDAA through membership. Rita is going to check with an Oral Surgeon about being the speaker. In general the Board feels we need to re-evaluate when and where we will hold the Board Meetings to increase participation.

SPECIAL COMMITTEE REPORTS:

Program: Rita Millikan reported that she needs a picture from Deana for the Program. She clarified who she should ask to bring greetings for Opening Session. She also asked about who to invite for the luncheon. It was decided to invite NCDS President, NCDS President-Elect, NCDS Executive Director, NC Dental Hygiene Association President, and the ADAA President to be our guest. President Baker gave out the revised schedule of events. It was noted that we will not have an installation this year, but we still need more time to get ready for the reception so it was moved up to 6:00. Her idea for a theme is “Shining Our Light For Others To Follow.”

Convention: Dianne Gwaltney has contacted Kingston Plantation, Embassy Suites for our reservations. We have booked 3 rooms, 1-3 room suite and 2-2 room suites. The letter from Dr. Scott Vines was discussed.

Awards: Dianne Gwaltney, chair, reported that she will be looking at these to be more creative with the rewards. She would like any recommendations anyone has.

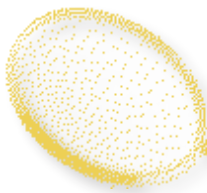
Edna Zedaker Scholarship: Kristy Eddleman reported that there has not been any action taken.

Faye Watkins Scholarship: No Action.

Student Involvement: We have had no contact with the students, but President Baker discussed the letter she sent to the instructors including Lake Norman. We heard from Lynda Snider that she could not attend meetings on Friday. We have interest from Asheville, Guilford, and Forsyth so President Baker is going to try to contact these programs again. Nanette suggested that the DVD on starting a student chapter be sent to these programs. She is to check to see about how we can get these for the schools.

MIRROR: The MIRROR was sent to Kristy to post on the website on October 6th. February 28th has been set as the deadline to get information to Susan Wilson for the next edition. Please send items to blackeyedsusanw@gmail.com

NC Committee for Dental Health: Nanette reported that she did not get to attend the last meeting. The next one is in 2015.



NC MOMS: Nanette reported on NC MOM. She gave a copy of the report to President Baker and Deana for the file. Dr. Donigan is stepping down as Co-Chair. Since 2003 the NCMOM clinics have provided more than \$24 million in free care to over 52,000 NC citizens. Financially, the monies required from the communities covers only the clinic, none goes towards salaries, maintenance on equipment, vehicle repairs and upkeep. The golf tournament was a success with all sponsorships sold out. NCDAA was recognized in the NCMOM's flyer. Next Clinics will be Nov. 14 & 15 in Winston and March 6 & 7 in Salisbury.

Ways & Means: Doris is working on getting some more t-shirts to sell at Annual Session. It was recommended to use the same design, but some more colors-hot pink. It was also suggested to do 50/50 because it is easy.

Website: Kristy reported that she had renewed it for the year. She also sent out 3 E-mail blast about the meeting.

Unfinished Business: President Baker asked about the Ruby Tuesday fundraiser. Rita will check on this. Kristy and Joyce are still working on the development of a new letterhead design.

New Business: A motion was made and approved to allow Dan Hill to conduct the audit this year. President Baker announced that 4th District raised the most money for the ADA Foundation, \$1,901. The District Delegates were recognized in the ADA House of Delegates.

Announcements:

The Next Board meeting will be sent out as soon as the site and date is determined.

The MIRROR deadline is February 28th.

The next MOM clinic is November 14 and 15

To place information in storage contact President Baker.

With no further business to come before the Board, we adjourned at 2:50 pm.

Respectfully Submitted,

Deana A. Billings

Deana Billings, CDA BS

NCDAA Secretary



NCDAA Executive Board Meeting

March 13, 2015

Joyce H. Baker, CDA, Presiding

Call To Order – President Baker asked Grace and Blessed the food and the meeting. We began at 1:30 pm.

President Baker asked Judy Sigmon to extend, “Thank you once again to Cindy Edwards and Jeanette Whisenhunt for allowing us to have our meetings here at Forsyth Technical Community College this year.”

Secretary, Deana Billings, called the roll and a quorum was present. We discussed again the societies still listed as active on the roll. Nanette is going to check on paperwork for some to see why the ADAA still has them listed as active.

President Baker gave Dr. Ken Owens the floor to discuss the NC State Board of Dental Examiners and issues being currently addressed.

President Baker shared the following correspondence:

- 1) Mary Kathryn Brewer, email and response
- 2) Letter from Dr. Scott Cashion
- 3) Peggy Best, w/ New Jerusalem Baptist Cathedral, hosting the NC Baptist Men Dental Bus
- 4) Tiffany Hoaglin, Fayetteville, Did Rita get in touch?
- 5) Maggie Sauer, w/ NC Oral Health Collaborative
- 6) Volunteers needed for Salisbury MOM
- 7) Betty Gail Fox has sent a note that she would not be here, but wished us a successful meeting.

Secretary Deana Billings had E-mailed the corrected draft of the minutes prior to the meeting. One corrected was made to change the number of delegates to the ADAA Annual Session from 6 to 4. A motion to approve as corrected was made by Kristy Eddleman and seconded by Dianne Gwaltney. Motion Carried.

Treasurer, Kristy Eddleman, gave the following report balances.

Checking \$10,561.27

Edna Zedaker Scholarship \$1,251.54

Faye Watkins Scholarship \$816.56

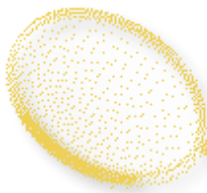
Kristy discussed that we must maintain at least \$500.00 in each Scholarship account.

President Baker will contact Amanda Myers to see what she wants to do about the low fund balance of the

Faye Watkins Scholarship Fund.

The books were sent for audit and have been returned.

A motion that this report be accepted and placed on file for audit was made by Rita Millikan and seconded by Dianne Gwaltney. Motion Carried.



President Baker present correspondence from ADAA 4th District Trustee, Betty Gail Fox:

- 1) Larry Sepin's retirement
- 2) 1st letter from ADAA President, Kimberly Bland, new staff in place
- 3) New location/address, same toll free phone number – Any member not receiving information, please contact central office w/ concerns.
- 4) Dental Assistants Recognition Week
 - a. Dr. Elliott sent an article to the Raleigh-Wake Dental Society supporting dental assistants
 - b. President Baker sent a press release to the local TV & radio station in Hickory
- 5) ADAA final budget – Adopted by BOT December 18, 2014
- 6) We were encouraged to apply for ADAA Awards
- 7) 2nd letter from ADAA President Kimberly Bland, explaining current state of ADAA, each ADAA member should be receiving a copy in the mail. Annual Session was scheduled for Nov. 5-7, 2015
- 8) ADAA Council on Finance requests that no discounts be given for ADAA memberships at any local, state or regional meetings, due to our current financial state, discounts “cheapen our membership” and we need to believe that our association is worth the cost, making us work smarter.

It was discussed that members will be receiving a letter in the mail regarding membership and the annual session. There is a good chance there will not be a formal ADAA meeting this year.

Standing Committee Reports:

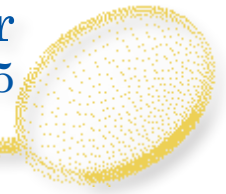
Judicial/Legislative: Deana Billings – No report other than the information already discussed by our speaker.

Bylaws/Manual of Procedures: Nanette Hill – No additional report.

Budget & Finance: Nanette Hill – The group was asked to submit any changes as soon as possible. President Baker discussed her conversation with Dr. Alec Parker and how much NCDS will allocate for us. The amount given to her was \$5,000. Nanette will incorporate that into the budget.

Membership: Doris Clapp – Doris discussed items to order from ADAA and DANB for Annual Session. The hours for the registration table will be Wed. 4-7, Thurs. 7-7, Fri. 7-6, and Sat. 8-2. Ours will be limited on Wed. and Sat due to having members to cover. Kristy is looking at ideas for things to hand out. We will not have a raffles.

Education: Judy Sigmon – We had a wonderful presentation today by Dr. Owens. A total of \$315.00 was received. Discussion was taken for the 2015 – 2016 year. The comment was made to decide the dates before our meeting in May and go ahead and post it on the website. Additionally, it was recommended to only have 2 CE meetings, August and February 19, 2016. We will hold just a Board meeting around November to conduct business of the Association. The first continuing education program will be sponsored by the Past Presidents and will be held in August. The exact date and place will be determined.



Special Committee Reports:

Program: Rita Millikan

Rita needs pictures as soon as possible if you do not want to use the one you currently have. She reminded everyone to send their patron letters. Nanette Hill will serve as Hostess for ADAA President, Kimberly Bland.

Convention: Dianne Gwaltney

Dianne discussed the arrangements for the conference. We will be in Palladium A.

For the monitoring of the NCDS Continuing Education, a list of sessions that need to be monitored was distributed. Please let Dianne know which ones you are attending so she can submit this information.

We will use the Officers Suite Wednesday through Saturday and ask for a late check out so we can have time to pack up after the breakfast.

Awards: Dianne Gwaltney – Dianne recommended two new awards, the Longest ADAA membership and the Newest ADAA membership. They will be in memory of Glenda Hobbs. Dianne will be researching details on how to handle these. Everyone thought it was a good idea.

Scholarships: Edna Zedaker - Kristy Eddleman- Report handed out.

Faye J. Watkins – Amanda Myers- Joyce will contact her regarding the low fund balance and what we need to do.

Student Involvement: Joyce Baker, Deana Billings

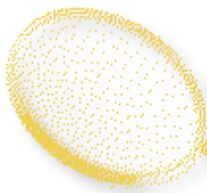
Joyce is still working on this. The ADAA Student Chapter Manual has been updated. She tried emailing Claudia Pohl again could not reach her. She has asked Betty to help

Mirror: Susan Wilson

All articles should have been sent to Susan, if not please send ASAP. Mirror needs to be completed soon to get information out to members!!

NC Committee for Dental Health: Nanette Hill – She attended a meeting January 15, 2015. Two new committee members were introduced, Kristina Alfred w/ NCDHA and Vicky Wesner representing the community college dental auxiliary programs. An update was given on the ZOE project (Zero Out Early Childhood Tooth Decay) which involve 25 Early Head Start programs.

NCDS Missions of Mercy: Nanette Hill – She attended a meeting, January 30, 2015. To date, 4 NC cities will be hosting a full clinic, Salisbury, Greensboro, Gastonia and Winston-Salem.



Ways & Means: Doris Clapp

Doris said she could get different colors and about 41 shirts for \$300.00. It was decided to purchase 3 different colors and a variety of sizes to sale at our meeting.

Website: Kristy Eddleman- The committee posted this meeting on the website and emailed members. The Education session was posted on NCDAA Facebook and Annual Session has been posted with a link to register with NCDS.

Unfinished/ Old Business: No business was presented.

New Business:

President Baker wanted to be sure we did something in memory for Glenda Hobbs at Annual Session. We will name the new Awards for her at least for this year. Any other ideas can be presented to President Baker.

President discussed all the effort that was put into the NCDAA Initiative to recruit more members and participation in CE as well as the Annual Session.

- 250 + letters sent to dental assistants attending NCDS Annual Session.
- Letter sent to Dental Assisting Instructors
- Information Flyer sent to 85 dentists in the Winston-Salem Area

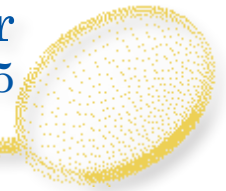
The members present shared that they feel that President Baker should inform the dentists in May of these efforts. Additionally, President Baker would like to send a survey letter to NCDAA members.

Kristy discussed the marketing gifts that we could purchase to promote our association. The group like the cell phone card holders. A motion was made by Deana Billings and seconded by Rita Millikan for Kristy to purchase items for us to give out. Motion carried.

Announcements:

- NCDAA Annual Session, May 14 – 16, Kingston Plantation Resort, Myrtle Beach, SC
- MIRROR deadline, this weekend, Sunday, March 15
- Please volunteer at MOM's Clinics, Baptist Dental Bus, etc.
- To place items in storage, contact, President, Baker
- A Mini-MOM's will be held at the Wilkes Public Health Dental Clinic on April 11th. Contact Deana if you are interested.

If there is no further business to come before this board, this meeting is adjourned at 3:35.



SOCIETY NEWS

Dental Assisting Students from Western Piedmont Community College

Class of 2015, recently helped with “Give Kids a Smile” at the office of Dr. Richard Troutman in Hickory, along with his dental assistants, Dianne Gwaltney and Sonja Blackwell, as well as their instructor, Ms. Tammy Glover. Students had the opportunity to give dental hygiene instruction, place sealants, and interact with the children who were from area public schools.





February 16, 2015

Dear Colleague:

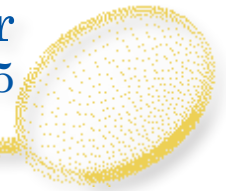
I am contacting you today to give you a status update on where the ADAA is in regard to the transition it is making in its management. I would also like to try to shed some additional light on the reasons why the association needed to make a transition at this time. Please know that it was not an easy decision for any of us, and it was difficult to say goodbye to people with whom we had worked for years.

In the summer and fall of 2014, ADAA conducted an organizational and governance review to help us better serve our members in a more efficient and effective way. As we progressed through the review, we also received the audited data necessary to study our financial performance for the fiscal year 2013. Results of our organizational review and financial reports from our auditor led us to the realization that an immediate and urgent threat existed with regards to our association's financial stability. We were experiencing trends in our cash flow that indicated that we would not continue to be in existence past the first quarter of 2015 if we chose to continue in the manner we were currently working. In a nutshell, we could no longer afford to retain our current staff, stay in the current office space, and employ an executive director.

In the fall of 2014, an Ad-hoc Committee for Association Transition (consisting of experienced and talented ADAA members) and the ADAA Executive Committee thoroughly and diligently worked day in and day out analyzing data and all options as to how to manage the association. Individuals on the ad hoc committee contacted outside resources, consulted independent attorneys, consulted real estate experts, and obtained advice from independent financial professionals. Their final recommendation was brought before the entire Board of Trustees for consideration. That recommendation was to engage an association management firm to work with ADAA, specifically Solutions for Associations (SFA.) This firm had already been working with ADAA on the organizational review and already had a strong understanding of the association and its challenges and its needs.

The committee and the Board understood that Central Office staff and our office space would not be retained if final approval was given to retain SFA to manage the Association. It was a very emotional decision to make as we felt very strong ties to our loyal staff, but ultimately, we all understood that the association truly had no other choice at this point. We had to do what was necessary to preserve the association.

The ADAA was fortunate to find SFA. We were happy to learn that SFA has an excellent reputation and an excellent track record in helping associations that have found themselves in similar situations to ours. SFA came highly recommended by the ADAA auditor and by various other associations. Also, by engaging SFA to manage our association, ADAA would gain additional qualified staff while at the same time realize a significant cost savings to the association of over \$330,000 in normal operating expenses. This adds to the opportunities for ADAA's future success.



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Have you had an opportunity to speak with any of the new ADAA office staff yet? We urge you to do so as they are in place and ready to serve. If you have any needs with regards to your membership status or any of the membership services provided by ADAA, please call us at our toll free number: 877-874-3785

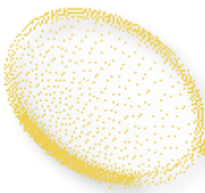
However, we are also still facing many issues.

SFA started officially acting as our central office on January 19, 2015. When the firm started working with us, we were struggling with significant backlogs in dues processing and other issues with member services. In late December, our website began malfunctioning and the diagnosis was that the program code and server were outdated, lacking sufficient capacity, and failing (over 12 years old). Luckily, we had already made the decision in early November to engage a company to develop a new ADAA website and association management system for us so that was already in the works.

Since SFA started working with us, adaa1.com is back up temporarily and has a current security certificate, but because of errors in the code and challenges with the old server, members still cannot update existing credit card information on the site. Given the projected cost to fix the aging site, and given that SFA is already working with a company that is programming a new site for us, ADAA has made the business decision to manage the system as best we can in anticipation of a new website going live on or about March 1. This new site will integrate our member database, our on-line store, and our on-demand continuing education under "one roof". Among other things, it will allow our members to track their continuing education on their own personal dashboards. It will also help them keep track of external education they receive. It will have an on-line Member Directory to help our members network with each other. We are very much looking forward to the new website.

SFA staff has been diligently working on the backlog of membership renewals, and they are answering individual member requests to view CE at member rates even though their data are not updated yet. SFA hopes to have the data caught up in mid-to-late February. Once the data are input, membership cards, pins, plaques, etc., will begin to be distributed again. Please note that in the interim, members can print their own cards and certificates on www.adaa1.com under the "Member Card" selection.

Following is a partial summary list of what is happening to help our members and meet their expectations of what the association should be doing for them.



(1) We are developing an entirely new website with an association management system – as stated earlier we hope to have that completed and launched on or about March 1, 2015;
(2) We are entering the backlog of dues payments - we hope to be done with that in mid-to-late February;

(3) After we are caught up with data entry, we will send a second dues mailing for those members not yet renewed for 2015.

(4) We are responding to many, many calls from members about their dues payments.

(5) What is happening with continuing education (CE)? Due to the state of adaa1.com: (a) members who have paid and who had their payment posted before early to mid-December can view their CE as they always have; (b) for those who paid and did not have their payment posted, once the payments have been posted, they will be fine; and for those who need to take their CE immediately, we have a “workaround” to allow them to see all their CE for free (as members should be able to), but that workaround requires members to contact the office and have staff manually update a setting in the database to let them view CE at the member rate until their payment is posted; (c) for non-members who want to take CE, if they want to use existing credit card information on the site, it is our understanding they can interact with the site as they always have. If non-members want to change their credit card information on the site or have not been on the site before, they must contact the office, and staff can manually charge their credit card and then manually update the non-member profile record to allow them to take the CE.

(6) Will the ADAA be holding its Annual Session in Washington DC in November as expected? ADAA will have a presence at ADA 2015 with its education program, thanks to funding provided by the ADAA Foundation. However, at this time it cannot be determined if the Annual Session of the ADAA will be held in conjunction with the 2015 ADA meeting or another option will be necessary. As previously stated, the board must make choices that serve to preserve the viability of the association. We know our members would not want us to make decisions to spend tens of thousands of dollars based solely on tradition. We must make decisions that preserve the financial well-being of the association. A final decision shall be forthcoming shortly after the first quarter of this current fiscal year.

The ADAA Board of Trustees would like you to know that we are excited about the future as we begin working with our new management partners. We ask our members to please be patient with our new administrative team as they learn about us and they help us determine new and better ways of doing things. They have already helped us immeasurably in their first several weeks with the association and we are expecting great things for the ADAA as we continue working with them in the future.

Sincerely,

Kimberly G. Bland, CDA, EFDA, MEd
ADAA President